

# REINSTATEMENT FOR LAPSED CREDENTIAL HOLDERS



ICT Certification Institute  
ADVANCING THE ICT PROFESSION

## Policy

**Eligibility:** Available to any credential holder who has a lapsed certification for no more than two terms past the certification's original expiration date:

1. **Option 1** - Retest.
2. **Option 2** - Follow the procedures listed below for the particular certification.

**Reinstatements:** The certification will remain in expired status until the completion of the requirements outlined in this policy.

For more information or to request reinstatement, please contact [credentialing@bicsi.org](mailto:credentialing@bicsi.org).

<b>RCDD®</b>	Provide documentation for the continued work of an RCDD performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the DD102 class.	Pay reinstatement fee.
<b>RTPM®</b>	Provide documentation for the continued work of a Project Manager performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the PM102 class.	Pay reinstatement fee.
<b>OSP</b>	Provide documentation for the continued work of an OSP performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the OSP102 class	Pay reinstatement fee.
<b>DCDC®</b>	Provide documentation for the continued work of a DCDC performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the DC102 class.	Pay reinstatement fee.
<b>BICSI TECH™</b>	Provide documentation for the continued work of a Technician performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the TE350 class.	Pay reinstatement fee.
<b>INSTC®</b>	Provide documentation for the continued work of an Installer performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the IN225 class	Pay reinstatement fee.
<b>INSTF®</b>	Provide documentation for the continued work of an Installer performed over the lapsed period.	List any ICT training attended during the lapsed period.
	Attend and complete the IN250 class	Pay reinstatement fee.

BICSI ICT Certification Institute may grant reinstatement in cases involving extreme circumstances (extensions have been granted in the past for severe and/or prolonged medical or immediate family member emergencies, military conflicts, acts of war, national emergencies, major natural disasters and prolonged assignments into remote and/or isolated areas). These requests must be in writing with supporting documentation. The supporting documents must contain contact information and authorization for BICSI to contact you. Requests that cannot be verified will not be acted on.

This reinstatement opportunity for lapsed credential holders is available one time only. Any future lapsed periods will require a retest to earn certification. Prices are subject to change when BICSI pricing changes.